

COMMUNITY CARE LICENSING DIVISION

*"Promoting Healthy, Safe and
Supportive Community Care"*

TECHNICAL SUPPORT PROGRAM

Self-Assessment Guide SMALL FAMILY HOMES CARING FOR CHILDREN WITH SPECIAL HEALTH CARE NEEDS CHILDREN'S RECORDS



CDSS

CALIFORNIA
DEPARTMENT OF
SOCIAL SERVICES

TECHNICAL SUPPORT PROGRAM

SMALL FAMILY HOME CARING FOR CHILDREN WITH SPECIAL HEALTH CARE NEEDS

CHILDREN'S RECORD

CHILD'S NAME _____

This tool is designed to assist small family homes caring for children with special health care needs to comply with training and documentation requirements. It includes the most commonly required records. It is not an exhaustive list of all records which may be required and ***cannot be used as a substitute for having a good working knowledge of all records required by regulation and law.***

YES NO FOR EACH CHILD WITH SPECIAL HEALTH CARE NEEDS:

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Documentation that the child is either a Dependent of the Juvenile Court (300 W & I), in the custody of the County Welfare Department or receiving case management services through a regional center. W&I 17710(a) |
| <input type="checkbox"/> | <input type="checkbox"/> | The child's Individualized Health Care Plan is on file and updated at least every six months and is current. W&I 17731(c)(1)(10) |

YES NO FOR HOMES WHERE THE TWO CHILD LIMIT IS EXCEEDED:

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Documentation from the child's placement worker that no other home is available to meet the needs of the child. (Applies to third, fourth, fifth and sixth child). W&I 17732(a)(1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Documentation each time there is an increase or turnover in children and the two child limit is exceeded that each child's placement worker has determined that the home can meet the psychological and social needs of his or her child. W&I 17732(a)(2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Documentation each time there is an increase or turnover in children and the two child limit is exceeded that the individualized Health Care Plan Team for each child with special health care needs has determined that the two child limit may be exceeded without jeopardizing the health and safety of the child. W&I 17732(a)(3) |

YES NO WHENEVER FOUR OR MORE CHILDREN ARE IN CARE:

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Documentation that at least one child receives case management services through a regional center. W&I 17732(b)(1) |
|--------------------------|--------------------------|--|